

Minutes of the Meeting of the Board of Trustees
Town of Pelham Public Library
530 Colonial Avenue
Pelham, New York 10803

The June 12, 2024, meeting was held at 7:30 pm, in-person at the Library.

Trustees Present: Lisa Robb, Rob Gimigliano, Catherine Campbell, Keith Keaveny, Paul Tapogna, Amie Hughes, Nadira Boodhoo, Matt Kane, Jennifer Meyer, Judy Shampanier

Absent: Michelle Dvorkin

Others Present: August Turner, Library Director

CC called the meeting to order at 7:37 pm.

Minutes

- Action Item: Approve May 8, 2024, meeting minutes as presented by CC. KK moved, and ND seconded. Passed unanimously, with JS and JM abstaining.

Finance Committee

- Financials of May 31, 2024, presented by NB
 - Door counter purchase accounts for large equipment expenditure
 - Banking updates
 - ACH and wire capabilities with proper protections to be implemented in June
- Action item: Accept financials as of May 31, 2024, as presented by NB. AH moved, and RG seconded. Passed unanimously

Personnel Committee

- Presented by AT
 - Action Item: Appoint Jennifer Rohr as a PTA (substitute) Library Clerk at a rate of \$18/hour retroactive to June 11, 2024. Moved by JS, seconded by LR. Passed unanimously.

Buildings and Grounds

- Report given by RG
 - New door counter installed
 - Will keep an eye on the flat roof and any potential leaks

Friends' Liaison Report

- Presented by JS
 - The September event at the library will be called Booktemberfest and will be held on September 28, from 5-8 pm.
 - We will close the library that day to ensure a smooth setup.

Policy Committee

- Presented by CC
 - Finalized versions of the Review of Materials Selection policy, Reconsideration of Library Materials policy, and Request for Reconsideration Form were distributed.

- Continuing education requirements for Board trustees were reviewed.
- Trustees were reminded that they must complete sexual harassment prevention training each year.

President's Report

- Presented by CC
 - The Campaign Committee sent out a RFP and received three good proposals.
 - After interviewing two of the companies, the committee selected Plan A.
 - Action Item: Approve undertaking a capital campaign and forming a capital campaign committee comprised of residents. ND moved, and JS seconded. Passed unanimously.
 - Action Item: Motion to approve Plan A contract. JS moved, and PT seconded. Passed unanimously.

Director's Report

- Presented by AT
 - The Bubble Bus returns on 6/26
 - Upcoming guest readers for Story Time:
 - State Senator Nathalie Fernandez: 6/26
 - Westchester County Executive George Latimer: 7/24

Adjournment at 9:03 pm by CC

Next Meeting: The next regular meeting of the Town of Pelham Public Library Board of Trustees will be held on Wednesday, July 17, 2024, at 7:30 p.m.